

# **ANNUAL MEETING LONG RANGE**

**Date: March 31, 2017**

**COMMITTEE CO-CHAIRPERSON:** Jennifer Mellett and Steve Feaster-Eytchison

**COMMITTEE MEMBERS:** Tina Abe, Stephen Considine, Kristen Ellis, Eric Johnson, Christine Owen, Katherine Godin, Sara Koehn-Walberg, Sonja Thyssen. Ex-Officios—Shirley McKenzie (Association Manager), Kennon Feaster-Eytchison (ADGA President)

## **1. COMMITTEE GOALS AND OBJECTIVES FOR THE YEAR:**

- a) Identify Future Annual Meeting Sites.
- b) Conduct Minnesota site visit.
- c) Assist Minnesota group with negotiating contract.
- d) Discuss board referral to this committee to consider returning to the longer schedule vs keeping the new shorter schedule.
- e) Create an AMLR Checklist to be used when performing site visit.
- f) Other items as directed by EC or Board.

## **2. SUMMARY OF WORK DONE THUS FAR:**

- a) Co-Chair Mellett has focused on this area. We have been approached by a Wyoming site and a Charlotte, NC site. Spoke with these sites about our needs and specifically the need for a local group to be actively involved and have the needed animals for our events. We have approved sites through 2019. Not knowing what schedule, we are seeking (longer or shortened), the goal would be to create interest towards future hosting sites without getting too far ahead.
- b) At the direction of President Feaster-Eytchison A site visit was performed by Co-Chair Feaster-Eytchison at the Double Tree Minneapolis for the 2018 Annual Meeting. Items negotiated were tent placements, package handling fees, etc. One of the main issues, encountered is that this is a Union run hotel, making many “charges” non-negotiable. We would recommend for future convention site, to determine upfront if their employees are in a union, as this can make negotiations more difficult.
- c) Co-chairs were asked by Association Manager McKenzie to review the Doubletree Contract for Minnesota Several issues were addressed. Committee was asked to review a later final version of the contract. Committee Vote to accept contract: 5-yes 1-no 3-not voting.
- d) President Feaster-Eytchison referred the review of convention length to Annual Meeting committee.
- e) Co-Chair Feaster-Eytchison created AMLR Checklist for Site Visits. This will go to committee for discussion in upcoming months.
- f) No other items have been referred.

## **3. FINANCIAL REPORT - COMMITTEE EXPENSES THUS FAR:**

\$408.48 – Co-Chair Feaster-Eytchison site visit to Minnesota.

## **4. PROBLEMS ENCOUNTERED:**

- a) Significant amount of time was spent negotiating the Minnesota contract. Barriers due to hotel being a Union run facility.
- b) Seeking proposal for 2020 not knowing what schedule to plan for.

## **5. PLANS FOR THE REMAINDER OF THE YEAR:**

- a) Continue to work with Minnesota group in preparing for 2018 convention. (Co-Chair

Feaster-Eytchison)

- b) Begin work with Boise Group in preparing for 2019 convention.
- c) Continue to explore future host sites. (Co-chair Mellett)
- d) Discuss and approve use of AMLR site visit checklist (Co-Chair Feaster-Eytchison)
- e) Develop guidelines/ to assist potential sites in putting together a complete proposal to be brought to the board. (Co-Chair Mellett)

**6. COMMITTEE MEMBERS NOT RESPONDING TO CORRESPONDENCE:**

All committee members participated in discussion thus far.

**CO-CHAIRPERSON'S SIGNATURE:** *Jennifer Mellett and Steve Feaster-Eytchison*